

Welcome. Made by

Dorint

Kongresshotel
Mannheim

A warm welcome to Dorint!

The Dorint Kongresshotel Mannheim offers a perfect on-site trade fair service in the Rosengarten Congress Centre that is sure to meet up to your expectations in terms of promptness, precision and flexibility.

We have a full command of the entire service spectrum, from prompt delivery of food and beverages for the fair itself through to catering for stand parties and cocktail receptions.

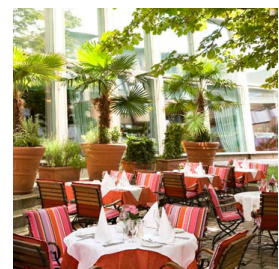
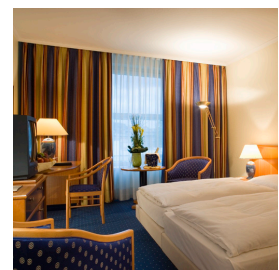
We are at the ready to assist and support you in planning all gastronomic aspects of your trade fair presence. Whether thematic catering concepts, impressive cuisine, experienced personnel or high-tech equipment – we provide each and every service for your trade fair appearance.

Please fill out our order forms and then ensure we receive them as soon as possible by e-mail. This will enable us to quickly begin addressing your particular needs and requirements.

We will also be glad to deal with your individual requests at any time!

Your Dorint Kongresshotel Mannheim Team

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Friedrichsring 6 · 68161 Mannheim
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E-mail: info.mannheim@dorint.com
www.dorint.com/mannheim



You'll be back.

Catering. Made by

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You can fill this form out at your own computer and then it's a straightforward question of e-mailing it to graziella.amato@dorint.com or faxing it to us on **+49 621 1251-969**.

Name of event: _____

Date of event: _____

Stand number: _____

Name of company: _____

Contact person: _____

Phone: _____

Beverages (in full crates)

Beverage	Price	Unit	Date: _____		Date: _____		Date: _____	
			Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Apollinaris Selection, 0,25 l	€ 60	Crate à 24 btl.						
Apollinaris Silence, 0,25 l	€ 60	Crate à 24 btl.						
Apollinaris Selection / Silence, 0,25 l (mixed content)	€ 60	Crate à 24 btl.						
Apollinaris Selection, 0,75 l	€ 85	Crate à 12 btl.						
Apollinaris Silence, 0,75 l	€ 85	Crate à 12 btl.						
Coca-Cola, 0,2 l	€ 72	Crate à 24 btl.						
Coca-Cola light, 0,2 l	€ 72	Crate à 24 btl.						
Fanta / Sprite, 0,2 l (mixed content)	€ 72	Crate à 24 btl.						
Sparkling apple, 0,25 l	€ 75	Crate à 24 btl.						
Apple juice, 0,2 l	€ 75	Crate à 24 btl.						
Orange juice, 0,2 l	€ 75	Crate à 24 btl.						
Apple / Orange juice, 0,2 l (mixed content)	€ 85	Crate à 24 btl.						
Bionade (various flavours), 0,33 l	€ 85	Crate à 24 btl.						

Please note that we can only accept full crates as returns. Partly consumed crates will be invoiced as fully consumed crates.

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Beverages (single bottles)

Beverage	Price	Unit	Date: _____		Date: _____		Date: _____	
			Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Apollinaris Selection, 0,75 l	€ 7,50	per bottle						
Apollinaris Silence, 0,75 l	€ 7,50	per bottle						
Coca-Cola, 1,0 l	€ 13,-	per bottle						
Coca-Cola light, 1,0 l	€ 13,-	per bottle						
Apple juice, 1,0 l	€ 15,-	per bottle						
Orange juice, 1,0 l	€ 15,-	per bottle						
Orange juice (freshly pressed), 1,0 l	€ 18,-	per litre						
Grapefruit juice (freshly pressed), 1,0 l	€ 18,-	per litre						
Eichbaum Pils, btl., 0,33 l	€ 3,-	per bottle						
Eichbaum Pils, barrel, 50 l	€ 500,-	per barrel						
Eichbaum Gerstel, btl., 0,33 l	€ 3,50	per bottle						
Geldermann sparkling wine, 0,75 l	€ 28,-	per bottle						

Hot beverages

Beverage	Price	Unit	Date: _____		Date: _____		Date: _____	
			Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Coffee, incl. milk and sugar	€ 13,30	per pot						
Tea (select varieties), incl. milk and sugar	€ 13,-	per pot						

Orders placed for these beverages include free provision of the requisite glasses and/or cups.



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Food

			Date: _____		Date: _____		Date: _____	
Fruit	Price	Unit	Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Small fruit basket (12 fruits)	€ 12,50	per basket						
Large fruit basket (30 fruits)	€ 29,50	per basket						
Fruit (bite-size pieces)	€ 8,50	per portion						

Cakes & Co.

(min. order: 5 of each kind)

Marzipan or chocolate croissant	€ 2,50	each						
Filled pastry cakes	€ 2,30	each						
Oven-fresh tray-baked cake	€ 3,-	each						
Muffins with blueberries, chocolate or lemon	€ 3,-	each						
American brownies	€ 3,-	each						
Biscuits for tea (250 g)	€ 6,50	per portion						
Savoury biscuits (100 g)	€ 3,50	per portion						
Pretzel without butter	€ 2,-	each						
Pretzel with butter	€ 2,50	each						
Pretzel-stick with butter	€ 3,-	each						

Open bread rolls

Please indicate which topping you wish on which kind of bread roll (min. order 5 of each kind)!

Baguette roll with topping: **B** Wholemeal roll with topping: **W** Pretzel-stick with topping: **P**

	Price	Unit	Quantity / kind	Delivery time	Quantity / kind	Delivery time	Quantity / kind	Delivery time
with boiled ham	€ 3,50	each						
with sliced Leerdamer cheese	€ 3,50	each						
with tomato and egg slices on cream cheese	€ 3,50	each						
with roast beef (medium / tender)	€ 4,-	each						
with gravlax (salmon) on mustard-dill sauce and egg slices	€ 4,-	each						

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Food

			Date: _____		Date: _____		Date: _____	
Finger food (min. order 10 of each kind)	Price	Unit	Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Mini-schnitzel with potato salad	€ 4,80	per portion						
Marinated chicken skewer "Yakitori"	€ 4,50	per portion						
Crispy chicken Nuggets	€ 4,00	per portion						
Mini-pizzas with variety of toppings	€ 3,50	per portion						
Quiche Lorraine	€ 3,50	per portion						
Mini-meatballs with dip	€ 3,50	per portion						
Mozzarella skewer with tomato and pesto	€ 3,50	per portion						
Vegetable sticks with dip	€ 3,50	per portion						
Trilogy of sliced tortilla-wheat wraps	€ 5,50	per portion						

Orders placed for these food dishes include free provision of the requisite plates and/or cutlery.

All prices indicated here are inclusive of statutory VAT.

Place, Date

Order submitted by



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Personnel & equipment. Made by

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Personnel

	Date: _____				Date: _____		Date: _____	
	Price	Unit	Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Service personnel (for stand catering services)	€ 31,00	per hour						
Cook / chef (for stand catering services)	€ 31,00	per hour						
Wash-up service, flat rate	€ 50,00	per day						

Glasses

	Date: _____				Date: _____		Date: _____	
	Price	Unit	Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Wine glasses, 24 gl.	€ 6,50	per day						
Water glasses, 36 gl.	€ 9,50	per day						
Champagne glasses, 49 gl.	€ 13,50	per day						
Beer glasses, 24 gl.	€ 6,50	per day						

Crockery / cutlery

	Date: _____				Date: _____		Date: _____	
	Price	Unit	Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Cups, each	€ 0,30	per day						
Saucers, each	€ 0,30	per day						
Plates, each	€ 0,30	per day						
Cutlery, each	€ 0,50	per day						

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Equipment

			Date: _____		Date: _____		Date: _____	
	Price	Unit	Quantity	Delivery time	Quantity	Delivery time	Quantity	Delivery time
Beer pump (incl. 1 CO ₂ cylinder)	€ 60,-	per day						
Fully automatic coffee machine	€ 300,-	per day						
Coffee / espresso beans (incl. milk and sugar)	€ 30,-	per 1 kg						
Ground coffee (incl. milk and sugar)	€ 25,-	per 1 kg						
Milk	€ 3,-	per litre						
Waffle maker	€ 100,-	per day						
Waffle dough	€ 8,50	per kg						
Hotdog cart	€ 350,-	per day						
Sausages (incl. bread rolls and sauces)	€ 3,-	each						
Ice cream cart	€ 150,-	each per day						
Ice cream varieties (incl. paper or waffle cups)	€ 4,50	per portion						
Ice cream box	€ 75,-	each per day						
Refrigerator	€ 75,-	each per day						
Ice cubes	€ 25,-	per 10 kg						
Crushed ice	€ 25,-	per 10 kg						
Popcorn machine	€ 350,-	each per day						
Popcorn (for 50 persons incl. bags)	€ 25,-	per unit						
Paper napkins	€ 15,-	per 100 napkins						
Drinking straws	€ 15,-	per 100 straws						
Tablecloths	€ 2,50	each						

All prices indicated here are inclusive of statutory VAT.

Place, Date

Order submitted by

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General information. Made by


Dorint

Kongresshotel
Mannheim

Your personal contact person

Ms. Graziella Amato
Tel.: +49 621 1251-965
Fax: +49 621 1251-969
E-mail: graziella.amato@dorint.com

On-site trade fair phone service

Tel.: +49 621 4106-418

Terms of delivery

An invoice can be sent as of a total order sum of € 250.00. In all other cases, the total amount must always be paid on site and in cash. Should cash payment not be made on the spot, then an additional processing fee of € 15.00 will be charged.

Self-catering at trade fair stands

The Dorint Kongresshotel Mannheim has exclusive catering rights for the CCM Rosengarten. Should exhibitors, notwithstanding this ruling, nevertheless organise the supply of their own food and/or beverages for the event, the Dorint Kongresshotel is authorised to invoice such exhibitors a lost-revenue fee of € 3.50 plus VAT per square metre stand area and event day, irrespective of whether any beverages and/or food were supplied by Dorint or not. In the event of the total value of goods and services ordered from Dorint exceeding € 2,500.00, this compensation fee shall be waived.

As a matter of principle, the presence and/or involvement of third-party caterers is prohibited.


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General information. Made by


DorintKongresshotel
Mannheim

The exhibitor is under obligation to accept the role of joint and several debtor with responsibility for payment of all charges made by the hotel for the services outlined above. Controlling shall be undertaken by the on-site staff of the Dorint Kongresshotel Mannheim. Should you not be in attendance personally, please give us the name(s) of a person or persons authorised to sign.

Name of event _____
Date of event _____
Stand number _____
Name of company _____
Contact person _____
Invoice address _____
Tel. _____
Fax _____
Credit card number _____
Credit card expiry date _____

Appending your signature to this document constitutes entering into a contract, the legal basis of which is the General Terms and Conditions of the Neue Dorint GmbH as currently in force. By appending your signature, you also affirm that you have read and understood the appended General Terms and Conditions and that you are in agreement with them. You also agree to the invoice sum being charged to the credit card account specified above.

The invoice for your orders placed will be sent to you after the event has ended, whereby the invoice address shall be the address you have given above.

- I hereby accept the General Terms and Conditions of the Neue Dorint GmbH as printed on pp. 10-11.
- I hereby authorise that the total invoice amount be charged to the credit card account specified above.

Place, Date

Order submitted by


You'll be back.

Neue Dorint GmbH, Cologne

General Terms and Conditions for Holding Events

I. Scope

- These Terms and Conditions apply to contracts for the letting of the Hotel conference, banqueting and event rooms for the purposes of holding banquets, seminars, meetings, etc. and to all related services and activities (hereinafter referred to throughout as "services") provided by the Hotel (hereinafter referred to as "the Hotel").
- The sub-contracting or re-hire of rooms, spaces or display cabinets and invitations to interview, sales or similar events require the prior written approval of the Hotel, whereby Article 540 paragraph 1 clause 2 of the Civil Code shall be waived.
- The customer's own Terms and Conditions shall only apply if they have previously been expressly agreed in writing.
- For the purpose of these Terms and Conditions, customers are consumers or entrepreneurs as described in Articles 13 and 14 of the Civil Code.

II. Contract agreement, contracting parties; liability and limitations

- The contract becomes valid when the Hotel accepts the customer's application. If the Hotel makes the customer a firm offer, then the contract takes effect from the customer's acceptance of the Hotel's offer. In either case it is open to the Hotel to confirm the contractual agreement in writing.
- The contracting parties are the Hotel and the customer. If the customer / person placing the order is not the event organiser, or if a commercial agent or organiser is engaged as event organiser, then the event organiser is jointly liable with the customer for all obligations arising from this contract, provided that the Hotel is given a declaration to this effect by the customer or the event organiser.
- The Hotel shall be responsible for its obligations arising from the contract, exercising the care expected of a prudent businessman. The Hotel shall, in principle, be liable only for legal and contractual claims arising from wilful or grossly negligent behaviour. By way of exception, the hotel shall be liable for minor negligence in the case of damages arising from breach of fundamental contractual obligations or of injuries to life, limb or health. In the case of damages arising from the breach of fundamental contractual obligations, liability shall be limited to foreseeable and contractually typical damages. The Hotel shall not be liable for consequential damages or indirect damages. Exclusions and limitations of liability shall apply in the same manner for legal representatives or agents of the Hotel. Should any faults or shortcomings arise in the services provided by the Hotel, the Hotel will make every effort to correct this if the customer has brought these to its attention or made his objections promptly known. The customer is obliged to make reasonable effort to rectify any fault or minimise any possible loss or damage, and to bring any faults or damage immediately to the Hotel's attention.
- Any claims made by the customer or a third party against the Hotel shall lapse 1 year after their declaration which initiates the normal limitation period in accordance with Article 199 paragraph 1 of the Civil Code. Claims for compensation against the Hotel lapse at the latest after a term of 5 years, irrespective of the time of cognizance. These limitations do not apply in the event of claims involving wanton or grossly negligent dereliction of duty on the part of the Hotel, or bodily injury or damage to health that is attributable to the Hotel, or loss of life attributable to the Hotel.

III. Services, tariffs, payment, offsetting

- The Hotel is obliged to provide the services that the customer has ordered and to which it has agreed.
- The customer is obliged to pay the agreed or regular Hotel prices for these and any further services made use of. This also applies to services and expenses that he requests the Hotel to make over against third parties, especially for the requirements of copyright societies.
- The agreed prices shall include turnover tax at the appropriate rate according to law. Should the period between the agreement of the contract and the event exceed 4 months, or should the price calculated by the Hotel for these services rise, then the contractually agreed price may also be increased proportionately, but only by a maximum of 5%.
- Hotel invoices without a payment date are payable in full within 10 calendar days of receipt. The Hotel is entitled to demand payments outstanding at any time, and to require immediate payment. In the event of delay in payment, the Hotel is entitled to demand the appropriate legal late payment interest of 8% above the current basic interest rate or 5% above the basic interest rate in the case of legal transactions involving a consumer. Furthermore, the Hotel is entitled to charge a fee of € 5 for every reminder on payment arrears that it sends. The Hotel reserves the right to provide evidence of entitlement to a higher claim to damages.
- The Hotel is entitled to require an appropriate advance payment at any time. The amount of prepayment and the dates of payment may be agreed in writing in the contract.
- The customer can only offset or reduce the Hotel's payment demands by means of an unchallenged legal claim.

IV. Withdrawal of the customer (counter-order or cancellation) / failure to make use of the Hotel's services (no show)

- The customer's withdrawal from a contract agreed with the Hotel requires the written approval of the Hotel. Failing this, the agreed room hire charge and services required by third parties arising from the contract must be paid in the event that the customer does not take up the services contracted and it is not possible to rehire the premises. This does not apply if the Hotel defaults or if it is impossible for the Hotel to supply the services.
- Provided that a date for withdrawal from the contract without penalty has been agreed in writing between the customer and the Hotel, the customer may withdraw from the contract without penalty up to this date, without the Hotel making any claim for payment or compensation. The customer's right to withdraw is extinguished if he does not exercise his right to withdraw by notifying the Hotel in writing by the agreed date, providing that the conditions described in IV. paragraph 1 sentence 3 above do not apply.
- Should the customer withdraw between the 8th and the 4th week before the event, the Hotel is entitled to invoice for 35% for lost catering revenue in addition to the hire charge, and to invoice for 70% of the lost catering revenue if the customer withdraws later than this.
- The catering revenue shall be calculated using the formula: menu price for the event x number of participants. If no price for the menu had been agreed, then this shall be based upon the most economically priced 3-course menu available for such events.
- If a flat rate attendance fee for each participant was agreed, then the Hotel is entitled to invoice at the rate of 60% of the flat rate attendance fee x the number of participants for withdrawal between the 8th and the 4th week before the date of the event, and at 85% for a later withdrawal.
- Paragraphs 3-5 above incorporate a discount for expenditure saved. The customer is at liberty to provide evidence that the charge required has not been incurred or not to the extent claimed.

V. Withdrawal by the Hotel

- Provided that the customer's right to withdraw without penalty within a particular time period has been agreed in writing, the Hotel is also for its part entitled to withdraw without penalty within this time period if applications from other customers for the event rooms reserved under contract are to hand, and the customer does not waive his right to withdraw when contacted by the Hotel.

- The Hotel is also entitled to withdraw from the contract if an advance payment as agreed or as demanded in accordance with III. paragraph 5 is not made, even after an appropriate period of grace set by the Hotel has elapsed.
- Furthermore, the Hotel is entitled to withdraw from the contract given materially justified cause, especially in the event that:
 - an act of God or other circumstances beyond the control of the Hotel make the fulfilment of the contract impossible;
 - events are booked giving a misleading or a false description of essential facts relating to them (e.g. in respect of the customer or the purpose);
 - the Hotel has good grounds for supposing that the event might jeopardise the smooth running of the Hotel's operations, or the safety or the reputation of the Hotel in the public eye in a way that is beyond the control or scope of the Hotel's organisation;
 - there is any breach of I. paragraph 2 or X. paragraph 2.
- If the Hotel justifiably withdraws, the customer shall make no claim for compensation.

VI. Changes to the number of participants and the timing of the event

- Any change to the numbers of participants that exceeds 5% must be notified to the Hotel at least 5 working days before the beginning of the event; this requires the Hotel's approval in writing.
- A reduction in the number of participants by the customer up to a maximum of 5% shall be recognised by the Hotel when invoicing. Any greater variations shall be based on the originally agreed number of participants less 5%. The customer has the right to reduce the agreed price if he can provide detailed evidence of expenses saved based on the smaller number of participants.
- If there are variations in numbers upwards, the actual number of participants will be invoiced.
- If numbers of participants vary upwards or downwards by more than 10%, the Hotel is unilaterally entitled to recalculate the agreed price and to change the rooms confirmed, unless this is, in exceptional circumstances, unacceptable to the customer.
- Should the agreed times for the beginning and end of the event be adjusted, and the Hotel agrees to these variations, then the Hotel may make an appropriate charge for its willingness to provide additional services unless the Hotel is to blame for this.

VII. Bringing in food and drink

- In principle, the customer may not bring food and drink into the events. Exceptions require the Hotel's prior written agreement. In such cases, an appropriate contribution to cover general costs will be charged.

VIII. Technical equipment and connections

- Insofar as the Hotel shall provide the technical or other devices / equipment of third parties for the customer at his instigation, it is acting in the name, on the authority and for the account of the customer. The customer is responsible for handling equipment carefully and returning it safely. He shall comprehensively exempt the Hotel from any claims made by third parties arising from allowing them to use these devices / this equipment.
- The customer's use of his own electrical appliances with the Hotel's mains supply requires its prior written approval. Any faults or damage caused to the Hotel's technical equipment through the use of these appliances shall be charged to the customer, insofar as the Hotel cannot be held responsible for these. The Hotel may issue or levy a fixed charge for the cost of the electricity consumed.
- With the prior written approval of the Hotel, the customer is entitled to use his own telephone, fax and data transmission devices. The Hotel may request an appropriate connection fee for this.
- Should the Hotel's own devices / equipment remain unused because the customer is using his own appliances, then an appropriate lost-revenue charge may be invoiced.
- Faults in technical or other devices that the Hotel makes available shall be remedied as quickly as possible. Payments may not be withheld or reduced if the Hotel is not responsible for these faults.

IX. Loss or damage to items brought into the Hotel

- The customer brings exhibits or other articles (including personal possessions) into the event rooms or Hotel at his own risk. The Hotel shall accept no liability for loss, destruction or damage except where the Hotel has acted with gross negligence or malice aforethought. Any display material brought into the Hotel must fully comply with fire regulations. The Hotel shall be entitled to request official proof of this. If such proof is not produced when requested, the Hotel shall be entitled to remove at the customer's expense any materials that he has already brought in. Each individual item set up and/or fitted must be previously agreed with the Hotel in case of possible damage.
- Exhibits or other items that are brought in must be immediately removed after the event. Should the customer fail to do this, the Hotel may charge the customer for removing and storing them. If articles are left behind in the event rooms in breach of the contract, the Hotel may charge compensation for loss of use for the period that they remain there. The customer is at liberty to provide evidence that such a claim has not arisen or is unjustifiably high. Moreover, the Hotel reserves the right to establish proof of and charge for a higher rate of compensation.

X. The customer's liability for damage

- The customer shall be liable for any damage to the building or the Hotel that may be caused by event participants or visitors, by personnel, by other third parties associated with him or by himself. If the customer is an entrepreneur, he is liable independently of whether proof of blame is established by the Hotel; a consumer will only be liable if he is at fault.
- The Hotel may at any time require the customer to produce appropriate guarantees (e.g. insurance, deposits, sureties, etc.).

XI. Final provisions

- Any amendments or additions to this contract, the proposal acceptance or these General Terms and Conditions for Holding Events must be made in writing. Any unilateral alterations or additions by the customer shall be void.
- The contract shall be executed and payment shall be made at the company office of the Hotel concerned.
- The sole court of jurisdiction for commercial transactions, including cheque and currency disputes, shall be Cologne. Provided that a contracting party fulfils the requirements of Article 38 paragraph 2 of the Code of Civil Procedure and has no general place of jurisdiction within Germany, the Hotel's registered office shall act as the place of legal jurisdiction.
- German law alone shall apply to this contract.
- Should individual provisions of these General Terms and Conditions for Holding Events prove inoperable or be or become null and void, the effectiveness of the other provisions shall remain unaffected. Otherwise, the statutory provisions shall apply.